



PANHANDLE HEALTH DISTRICT

Healthy People in Healthy Communities

8500 N. ATLAS ROAD
HAYDEN, IDAHO 83835
<http://www2.state.id.us/phd1>

**DISTRICT 1 BOARD OF HEALTH MEETING
AND PUBLIC HEARING
8500 N. ATLAS ROAD, HAYDEN, IDAHO 83835
May 22, 2008
Minutes**

Board Members Present:

Marlow Thompson, Chairman
Chris Beck, Vice Chairman
Allen Banks, Ph.D.
Walt Kirby
Dale VanStone

Members Absent:

Sharon Connors
Richard McLandress, M.D

Staff Present:

Jeanne Bock
Mary DeTienne
Jim Fenton
Mashelle Kenney
Dale Peck
Lora Whalen

Guests Present:

Jerry Mason, Attorney

Chairman Thompson called the Board of Health meeting to order at 12:30 p.m.

Review of Minutes—April 24, 2008, Board of Health Meeting– Marlow Thompson

Chairman Thompson asked if there were any corrections or changes to the minutes of the April 24, 2008, Board of Health meeting.

MOTION: Dr. Banks moved to approve the minutes of the April 24, 2008, Board of Health meeting; seconded by Mr. Kirby. All in favor; passed unanimously. Minutes approved as submitted.

Receipt of Division Report

Chairman Thompson acknowledged receipt of the Environmental, Response and Technology Division Report.

MOTION: Mr. Kirby moved to receive the ERT division report; seconded by Dr. Banks. All in favor; passed unanimously. Motion carried.

Chairman Thompson asked Ms. DeTienne to comment on the Home Health Division's recent Avatar Award. Ms. DeTienne announced that it is the third year that the Home Health Division has received the Avatar Award for patient satisfaction with an overall rating of 95-96%.

IAB Proxy Designations

Chairman Thompson is the only representative from District 1 attending this year's IAB annual conference in Boise. This year, there are three draft resolutions presented for voting:

1. Resolution to Support Nurse Home Visitation in Idaho
2. Resolution Concerning Idaho Midwifery Voluntary Licensure (Yes-oppose voluntary licensure; No-support voluntary licensure)
3. Resolution to Support Food Establishment License Fee.

Board members will complete their proxies and forward to Chairman Thompson. Dr. McLandress and Ms. Connors have indicated that they will fax theirs to be included.

Fiscal Report – Jim Fenton

- **FY08 Budget Monthly Report**

Cash balance at the end of April was \$3,065,000. For the month of May, there is a third pay day which will cause the cash balance to drop more than in a two pay period month. Without the funding from PAC, the cash balance at the end of the fiscal year will be below \$2,000,000.

Personnel costs are under budget by 3%; licenses and fees are under by budget by 20%; and Health Services is under budget by 5%.

- **PAC Loan Update – Sign Documents**

Jim Deffenbaugh and Paul Ferguson presented the financing documents for Chairman Thompson to sign. PHD has an obligation for a one-year lease and can renew the lease annually for 19 more years or pay off the balance. The loan interest is 6.09%. Mr. Mason confirmed that Ms. Stricklin has reviewed the loan documents and provided opinion letters.

MOTION: Mr. Beck moved to authorize Chairman Thompson's signature on the necessary documents to complete the financing package with PAC; seconded by Mr. Kirby.

Discussion: Mr. Ferguson explained that this is a five-year guaranteed interest rate. At the end of the five years, the bank will "refinance" and use a 15-year amortization on the balance to calculate the rate. At the end of five years, PHD has the option of paying off the loan in full.

All in favor; passed unanimously. Motion carried.

Director Report – Jeanne Bock

- **IAB Silver Valley, May 27-29, 2009**

Ms. Bock and Ms. Kenney toured the Wallace Inn and the Silver Mountain Resort at the request of two Board members. The Silver Mountain Resort is able to fulfill all of our needs. Room rates are \$124 per night and the meeting room is \$224 per day. The hotel representative suggested that the group tour the new water park with a focus on the water purification methods and how it relates to public health. We will charter a bus to tour the successful Burke Canyon septic upgrades and the Wallace area. Shoshone County Commissioner Vince Rinaldi was asked to assist with presenting the economic development in the Silver Valley. Ms. Bock will seek a speaker from NAACHO to discuss accreditation. We would have the Friday morning business meeting at the PHD office in Hayden.

Ms. Bock presented this tentative idea for IAB 2009 to all the other districts and they were all in favor of the idea.

The Board agreed to proceed with scheduling IAB at the Silver Mountain Resort.

- **St. Maries Project/Schedule Open House and Board of Health Meeting**

The St. Maries building project is scheduled to be finished the last week of June moving in the weekend of July 4. Ms. Bock proposed that the July 31 Board meeting be scheduled in St. Maries with an open house to follow.

- **Fiscal 09, Compensation Plan, Merit Increases January 2009**

Ms. Bock will distribute 1% increases to all employees effective with the July 11 pay date to offset the increased health insurance premiums. Additional merit increases will be awarded in January as the budget permits.

The Home Health Division is having a difficult time retaining RNs. Ms. Bock, Ms. DeTienne and Mr. Fenton have met to develop a strategy using retention awards from the salary savings.

▪ **Negotiated Rulemaking (NRM) - DEQ Hearing Schedule**

Mr. Peck announced that DEQ has now undertaken negotiated rulemaking to revise septic flow rates for single-family homes. All seven health districts used the same model to look at water usage as a basis for establishing design flows. Public meetings are being held in all health district locations via conference call on the negotiated rulemaking and the first session started today (May 22) at 8:30 a.m.; the second meeting is scheduled for June 5, 8:30-3:00.


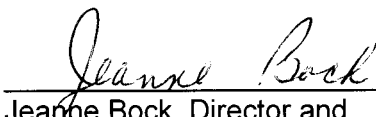
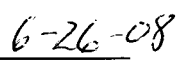
Three items are being reviewed for change in the NRM process:

1. Add a definition for the term "Module".
2. Revise septic design flow rates for single family homes.
3. Refine soil classifications from three (A, B and C) with subsets, to include the subsets into rule vs. technical guidance.

Last fall during PHD's NRM, the Board agreed to change the speculative drainfield rule. The business community feels that it was a package deal to agree to the flow changes in exchange for loosening the speculative drainfield rule. Mr. Peck recommends that PHD do formal rulemaking for the 2009 session with same speculative drainfield rule that was agreed to last year.

There being no further business, the meeting adjourned at 1:40 p.m.

Adjourn

		
Marlow Thompson, Chairman	Jeanne Bock, Director and Secretary to the Board	Date